

PRIVACY NOTICE FOR PERSONAL DATA PROCESSED THROUGH THE CONTACT FORM

This Privacy Notice has been prepared by **NIVASOLE HOTELCILIK TURIZM VE TICARET LTD. STI. ("Nivasole Lara")**, acting in its capacity as the **Data Controller**, in accordance with Article 10 of the Turkish Personal Data Protection Law No. 6698 ("KVKK") and the Communiqué on the Principles and Procedures to Be Followed in Fulfilling the Obligation to Inform.

The purpose of this Privacy Notice is to inform you about the purposes for which your personal data are processed, the legal grounds for processing, the methods of collection, possible recipients of such data, and your rights under the KVKK.

1. Personal Data We Process

Through the contact form available on our website, the following personal data may be collected and processed:

- Full Name
- Telephone Number
- E-mail Address

Please note that the information you voluntarily provide through the contact form may also contain additional personal data.

As Nivasole Lara, we do not have absolute control over the information submitted through the contact form. Therefore, we kindly advise you **not to share any personal data that you do not wish to disclose**, particularly **special categories of personal data** (sensitive personal data) as defined under applicable data protection legislation.

2. Purposes of Processing Personal Data

Your personal data submitted through the contact form are processed for the following purposes:

- Enabling the relevant departments of our Company to carry out the necessary activities for providing products and services;
- Managing and conducting relevant business processes;
- Responding to your requests, inquiries, suggestions, complaints, or feedback;
- Establishing communication with you regarding the subject matter of your application;
- Ensuring the effective operation of customer relations and communication processes.

3. Legal Basis for Processing

Your personal data are processed automatically through electronic means based on the legal grounds set out in Article 5 of the KVKK, namely:

Article 5/2(c)

"Processing of personal data is necessary, provided that it is directly related to the establishment or performance of a contract to which the data subject is a party."

and

Article 5/2(ç)

"Processing is necessary for the Data Controller to fulfill its legal obligations."

4. Transfer of Personal Data

Your personal data will not be transferred to third parties except where required by applicable laws and regulations.

In the event of a legal dispute or where required by law, your personal data may be disclosed to:

- Competent Courts,
- Judicial Authorities,
- Authorized Public Authorities,
- Law Enforcement Authorities,

to the extent necessary for the fulfillment of legal obligations or the establishment, exercise, or defense of legal claims.

5. Retention of Personal Data

Your personal data shall be retained only for the period necessary to fulfill the purposes described in this Privacy Notice and for the retention periods prescribed under applicable legislation.

Upon the expiry of the relevant retention periods or where the processing purposes no longer exist, personal data shall be deleted, destroyed, or anonymized in accordance with the KVKK and related legislation.

6. Your Rights as a Data Subject

Pursuant to Article 11 of the KVKK, you have the right to:

- Learn whether your personal data are processed;
- Request information regarding such processing;

- Learn the purpose of processing and whether data are used in accordance with such purpose;
- Learn the third parties to whom personal data have been transferred;
- Request correction of inaccurate or incomplete personal data;
- Request deletion, destruction, or anonymization of personal data under the conditions prescribed by law;
- Object to outcomes arising exclusively from automated processing;
- Request compensation for damages resulting from unlawful processing of personal data.

7. How to Exercise Your Rights

You may submit your requests concerning your rights under Article 11 of the KVKK in accordance with the Communiqué on the Principles and Procedures for Applications to the Data Controller.

Applications may be submitted:

By Post or Hand Delivery

NIVASOLE HOTELCİLİK TURİZM VE TİCARET LTD. STİ.

Çağlayan Mahallesi, 2052 Street No:19

07230 Muratpaşa / Antalya

Türkiye

By E-mail

info@nivasole.com

Data Controller

NIVASOLE HOTELCİLİK TURİZM VE TİCARET LTD. STİ.

Address: Çağlayan Mahallesi, 2052 Street No:19, 07230 Muratpaşa / Antalya, Türkiye

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