

DATA SUBJECT APPLICATION FORM

1. General Information

Pursuant to Article 11 of the Turkish Personal Data Protection Law No. 6698 ("KVKK"), individuals whose personal data are processed ("Data Subject" or "Applicant") are granted certain rights regarding their personal data.

This Application Form has been prepared by **NIVASOLE HOTELCILIK TURIZM VE TICARET LTD. STI. ("Nivasole Lara")** to identify your relationship with Nivasole Lara, determine the personal data processed by Nivasole Lara concerning you, if any, and ensure that your request is evaluated and responded to accurately and within the statutory period.

To ensure the security of personal data and prevent unlawful disclosure of personal data, Nivasole Lara may request additional information and documentation to verify the identity and authority of the Applicant.

The Applicant is solely responsible for ensuring that the information provided in this Form is accurate, complete, and up-to-date. Nivasole Lara shall not be liable for any consequences arising from inaccurate, incomplete, or unauthorized requests.

In accordance with Article 7 of the Communiqué on the Principles and Procedures for Applications to the Data Controller, no fee will be charged for written responses up to ten (10) pages. A processing fee of 1 Turkish Lira may be charged for each page exceeding ten pages. If the response is provided on a physical recording medium such as a CD, DVD, or USB drive, the cost of such medium may be charged to the Applicant.

2. Scope of the Right to Apply Under Article 11 of KVKK

The Applicant may submit requests concerning the following matters:

1. To learn whether personal data relating to him/her are being processed;
2. To request information regarding the processing of personal data if such data have been processed;
3. To learn the purpose of the processing of personal data and whether they are being used in accordance with such purpose;
4. To learn the third parties to whom personal data have been transferred within Türkiye or abroad;
5. To request the rectification of incomplete or inaccurate personal data and to request notification of such rectification to third parties to whom the personal data have been transferred;

6. To request the deletion, destruction, or anonymization of personal data where the reasons requiring their processing no longer exist, despite having been processed in accordance with KVKK and other applicable legislation, and to request notification of such actions to third parties to whom the personal data have been transferred;
7. To object to any outcome detrimental to the Applicant resulting exclusively from the analysis of personal data through automated systems;
8. To request compensation for damages suffered due to the unlawful processing of personal data.

3. Application Procedure

Pursuant to Article 13 of the KVKK, applications relating to the above rights must be submitted to Nivasole Lara in writing and signed, or through any other method determined by the Personal Data Protection Board ("Board").

Accordingly, applications may be submitted through one of the following methods:

- Personal delivery by the Applicant;
- Through a Notary Public;
- Via Registered Electronic Mail (KEP);
- Via Secure Electronic Signature or Mobile Signature;
- Via the e-mail address previously notified to and registered within Nivasole Lara's systems.

The applicable application channels are provided below:

Application Method	Required Information	Delivery Address
Personal Application	The envelope should be marked: "Information Request under the Personal Data Protection Law"	Çağlayan Mahallesi, 2052 Street No:19, 07230 Muratpaşa / Antalya, Türkiye
Application via Notary Public	The notification envelope should be marked: "Information Request under the Personal Data Protection Law"	Çağlayan Mahallesi, 2052 Street No:19, 07230 Muratpaşa / Antalya, Türkiye

Application Method	Required Information	Delivery Address
Application via Registered E-mail / Mobile Signature / Secure Electronic Signature	Subject line: "Information Request under the Personal Data Protection Law"	info@nivasole.com

Nivasole Lara reserves the right to request additional information and documents to verify the identity of the Applicant.

Applications will be responded to in writing or electronically within thirty (30) days from the date the request is received, depending on the nature of the request and in accordance with Article 13 of the KVKK.

4. Applicant Identification and Contact Information

A. Applicant Contact Information

Full Name:

Turkish ID Number / Passport Number (for foreign nationals):

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Telephone Number:

E-mail Address:

Residential or Business Address:

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B. Please Indicate Your Relationship with Nivasole Lara

- ☐ Visitor
- ☐ Customer
- ☐ Business Partner
- ☐ Employee
- ☐ Job Applicant
- ☐ Former Employee

☐ Shareholder

☐ Supplier Representative

☐ Other:

Department with which you have been in contact:

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Subject of your relationship:

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5. Details of Your Request

Please provide a detailed explanation of your request under the KVKK:

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Applicant Declaration

I hereby declare that the information provided in this Application Form is accurate and complete and that I am authorized to submit this request.

Applicant's Full Name:

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Date:

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Signature (for written applications):

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Data Controller

NIVASOLE HOTELCILIK TURIZM VE TICARET LTD. STI.

Address: Çağlayan Mahallesi, 2052 Street No:19, 07230 Muratpaşa / Antalya, Türkiye

E-mail: info@nivasole.com